

STOW BEDON & BRECKLES PARISH COUNCIL

9 May 2022

Members of the Public are invited to attend the Annual Meeting of Stow Bedon & Breckles Parish Council to be held to be held in Caston Village Hall, The Street, Caston, NR17 1DD on Monday, 16 May 2022 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To elect** a Chairman of the Council.
2. **To receive** the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
3. **To consider** and if agreed, **to appoint** a Vice-Chairman of the Council.
4. **To consider accepting** the reasons for any apologies for absence.
5. **Declarations of interest** in items on the agenda. Members are reminded that they should declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests, and that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
6. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
7. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
8. **To confirm** and **sign** the minutes of the Meeting held on Monday, 14 March 2022.
9. **To report** matters arising from the minutes not on the agenda: **for information only**.
 - 9.1. [9, Minutes of 15 February 2021] **A1075 Thetford to Dereham - Amendments to Speed Limit.** NCC has now extended the 50 mph limit southwards from south of the B1111 junction, and reduced the limit to 40 mph through Stow Bedon.
 - 9.2. [9, Minutes of 13 December 2021] **Volunteer Emergency Telephone System.** The publication of information about this in *The Waylander* did not elicit any expressions of interest.
10. **To receive** the following correspondence (available at the meeting - * distributed by email).
 - 10.1. Norfolk County Council: *Temporary Traffic Order affecting the A1075 in Hockham Road Lining works - closed between 20:00 and 06:00 from 4-15 April.*
 - 10.2. HM Revenue & Customs: *Important information for all employers.*

- 10.3. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 31 March 2022.
- 10.4. Barclays Bank Plc: *Your Community Account*. - 1-31 March 2022.
- 10.5. *SAM 2 Co-ordinator: *Statistics March 2022*.
- 10.6. *District Cllr. Phil Cowen: *District Councillor's report on Breckland achievements 2021-2022*.
- 10.7. Information Commissioner's Office: *Confirmation of payment & Certificate*.
- 10.8. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 29 April 2022.
- 10.9. Barclays Bank Plc: *Your Community Account* - 1-29 April 2022.
11. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 11.1. **3PL/2022/0274/VAR: Land North of Mere House, Mere Road**. Variation of condition 2 on 3PL/2020/0439/VAR - Amended plans. **To note** that, after consulting with Members, the Clerk has responded using delegated powers saying the Council continues to object to the principle of development on this site for the reasons given in 2019.
- 11.2. **3PL/2022/0080/HOU: Larkrise, Mere Road, Stow Bedon**. A two-car space extension to the existing garage at Larkrise to incorporate a pit to facilitate vehicle maintenance. **To receive** Planning Permission dated 15 March 2022.
- 11.3. **3PL/2022/0095/F: Lodge Farm, Breckles**. Construction of new farm house, garage and woodland planting. **To note** that, after consulting with Members, the Clerk has responded using delegated powers saying that the Council has no objections, on the understanding that the usual condition requiring the dwelling to be used only by and agricultural worked is imposed.
- 11.4. **3PL/2022/0452/F: Avonmere, Mere Road, Stow Bedon**. Proposed Menage and 1.2m post and rail timber fence.
- 11.5. **3PL/2022/0447/VAR: Land adjacent to River Cottage**. Variation of Condition 2 on 3PL/2020/1479/F - Revised house design and to replace approved drawing numbers.
12. **To receive** notice of the *Breckland Local Plan: Call for Sites Consultation*, and **to agree** any response the Council might wish to make.
13. **To receive** an update from Cllr. Jessett on plans for the Platinum Jubilee, and **to consider** approving a budget to cover the costs.
14. **To receive** an update on the situation with regard to the restoration of the land at Frosts Common following the Appeal decision on 2 July 2021. (**Note:** This decision upheld the Enforcement Notice but allowed a period of 12 months. The Clerk asked Breckland Enforcement for an update on 13 April, pointing out that there was no sign of any progress yet and asking whether they were ready with the documents for the next stage of the process, but has received no response.)
15. **To receive** an updated from Cllr. White on the issues with the Pingo Trail Lay-by and Car Park.
16. **To approve** and **to authorise** the Chairman to sign the Receipts and Payments Account for the year 2021-2022.
17. **Finance**.
- 17.1. **To approve** payment of £113.27 to Norfolk Association of Local Councils, in settlement of their invoice no. 291, being the membership subscription for 2022-23.
- 17.2. **To approve** payment of £29.95 (£24.96 + £4.99 VAT) to Spanglefish for hosting the Council's website for the year ending 10 April 2023.
- 17.3. **To approve** payment of £51.78 to the Society of Local Council Clerks, being this Council's share of invoice no. MEM239438-1 for the Clerk's membership subscription for the year ending 31 May 2023.
- 17.4. **To note** that, because it was able to get sponsorship for its Summer Conference, Norfolk Association of Local Councils has reduced the cost of attendance. Cheque no. 100866 for £11.25 has therefore been returned and destroyed.

- 17.5. **To approve** payment of £6.25 to Norfolk Association of Local Councils, being this parish's share of invoice 425, being the cost of the Clerk attending the Summer Conference on 6 July 2022.
- 17.6. **To approve** payment of £150.00 to Stow Bedon Parochial Church Council as a grant towards the cost of maintaining the burial ground in the parish. (**Note:** The Clerk has on a previous occasion advised the Council that this could be *ultra vires* under *Local Government Act 1894 s.8*. (See minutes page 2021/2022-4 item 13.))
- 17.7. **To approve** payment of £150.00 to Breckles Parochial Church Council as a grant towards the cost of maintaining the burial ground in the parish. (**Note:** The Clerk has on a previous occasion advised the Council that this could be *ultra vires* under *Local Government Act 1894 s.8*. (See minutes page 2021/2022-4 item 13.))
- 17.8. **To note** that on 26 April 2022 the Information Commissioner's Office deducted £35.00 from the Council's account, being the renewal fee due under the Data Protection Act 2018.
- 17.9. **To note** receipt of the following credit: Breckland Council - Precept - £3,000.00 - 6 April 2022.
- 17.10. **To receive** the Monthly Financial Report.
18. **To decide** on any matters for consideration at next meeting.
19. **To confirm** the date of the next meeting as Monday, 16 May 2022 at 7.30 p.m., in Caston Village Hall.

Scheduled future Meeting dates:

Monday, 16 May 2022	Monday, 12 September 2022	*Monday, 16 January 2023
Monday, 13 June 2022	Monday, 17 October 2022	Monday, 13 February 2023
Monday, 18 July 2022	Monday, 14 November 2022	Monday, 13 March 2023
*Monday, 15 August 2022	Monday, 12 December 2022	

*If needed